



EMPLOYMENT APPLICATION

Federal and state laws prohibit discrimination in employment because of sex, age, race, color, religious creed, marital status, national origin, ancestry, disability or handicap.

Date of Application _____ / _____ / _____

Name _____

Last

First

Middle Initial

Address _____

Street

City

State

Zip Code

Telephone () _____ Email Address _____

If under 18 years of age, do you have a work permit? _____ Yes _____ No

If not a U.S. citizen, do you have the legal right to remain permanently and work in the U.S.? _____ Yes _____ No

Alien Reg. # _____

Have you reviewed the job description of the position for which you are applying? _____ Yes _____ No If yes, is there any essential function of the job that you could not perform, with or without a reasonable accommodation?

Have you ever pled guilty or been convicted of a criminal offense (not including traffic violations)? _____ Yes _____ No

If yes, please explain. _____

Position applied for _____ Part-time _____ Full-time

Are you able to meet the attendance requirements of the position? _____ Yes _____ No

Shift you can work: _____ Day _____ Evening _____ Night Date you can start: _____

Have you ever applied to St. Luke, Bishop's Commons or St. Francis before? _____ Yes _____ No

When: _____

Have you ever been employed by this company before? _____ Yes _____ No When: _____

If so, under what name _____

Supervisor _____ Reason for Leaving _____

EDUCATION

Name and Location	Years Completed	Did You Graduate	Major	Degree	Course of Study
High School					
College					
Other					

REFERENCES: List below the names of three (3) persons not related to you:

Name	Address	Telephone	Years Known
		()	

EMPLOYMENT HISTORY

Provide the following information, starting with your present or most recent employment

From	To	Employer	Tel. # ()
Job Title		Address	
Supervisor: Title:		Reason for Leaving:	
Summarize nature of work performed and job responsibilities: _____			

From	To	Employer	Tel. # ()
Job Title		Address	
Supervisor: Title:		Reason for Leaving:	
Summarize nature of work performed and job responsibilities: _____			

From	To	Employer	Tel. # ()
Job Title		Address	
Supervisor: Title:		Reason for Leaving:	
Summarize nature of work performed and job responsibilities: _____			

May we contact your present employer at this time? ___Yes ___No

The above information is complete and true to the best of my knowledge. I understand that discovery of misrepresentation or omission of facts herein will be cause for immediate dismissal. I give the employer the right to contact and obtain information from all references, employers, and education institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information. I understand that any employment by this facility will be on a 90-day probationary basis. I understand that nothing in this application is to be considered a contract of employment, or a limitation on the Facility's right to terminate my employment at any time after I am hired.

My signature below indicates that I have read this paragraph and understand what it says.